



# OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

Notice No. 3237

Date: 29.03.2022

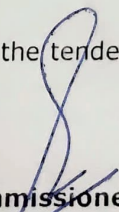
## TENDER CALL NOTICE

Sealed tenders are invited from the reputed travel agencies/ Tour Operators or Private Individuals having valid GST and PAN number for providing 02 Nos. of Non AC Diesel driven Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup/ or such reputed brand vehicles as mentioned in the format annexed for use under Rourkela Municipal Corporation for PURNANJALI Project on monthly rent basis.

The complete tender document can also be downloaded from the RMC website i.e [www.rmc.nic.in](http://www.rmc.nic.in) . Tender paper cost of Rs.1120/- (Non-refundable) and Security Deposit of Rs.30,000/- (Refundable) to be submitted along with the Tender in shape of DD drawn from any Nationalized/ Scheduled Bank in favour of Commissioner, Rourkela Municipal Corporation, Rourkela payable at Rourkela failing which the tender paper will be rejected.

The sealed tender paper duly filled up along with all required documents must be sent through Speed Post/ Regd. Post/ Courier or by hand to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela- 769012. The last day of receiving of Tender is 13.04.22 by 1.00 PM and will be opened on the same day at 4.00 PM in presence of the Tenderers or their authorized representatives, who wish to attend.

The authority reserves the right to reject / cancel any or all the tenders at any time without assigning any reasons thereof.

  
Commissioner

Rourkela Municipal Corporation

**Memo. No. 3238**

**Date. 29.03.2022**

Copy to notice Board, RMC for information to the public/ Copy to MIS, RMC to upload the tender document in the RMC website.

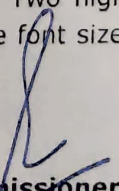
  
Commissioner

Rourkela Municipal Corporation

**Memo. No. 3239**

**Date. 29.03.2022.**

Copy to Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above mentioned notice in Two highly circulated Odia daily newspaper (Rourkela editions) on 30.03.22. The font size should be 8 Points and rate should be as per I&PR.

  
Commissioner

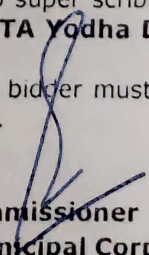
Rourkela Municipal Corporation



**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

The following terms and conditions must be fulfilled by the successful bidder for providing 02 nos. of Non AC Diesel driven Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup/ or such reputed brand vehicles for hiring on monthly rent basis.

1. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract. The vehicles shall have commercial license.
2. Vehicles should be of double cabin and must have achieved a fuel efficiency of at least 10 Kms. Per litter.
3. The hired vehicles, during period of contact, shall have all necessary valid MV documents such as:- Valid registration certificate, insurance certificate, valid pollution certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. and DL of the driver available all the times. RMC shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. RMC shall not be responsible for all such litigations.
4. All the expenditure of vehicles towards deployment of driver, repair, replacement of spare parts, Gear box, Tyres & Tubes, Battery, lubricants, day to day operation and comprehensive maintenance etc. will be borne by the bidder.
5. The hire charges to be paid to the successful bidder on monthly basis is final but does not include cost of diesel which is to be given separately through fuel coupons as per the quoted value of the bidder and to be adjusted in the final bill as per the actual running kilometre.
6. It shall be the responsibility of the bidder to provide good drivers and the salary of the drivers shall be borne by the owner. The driver of the vehicle has a valid Driving License.
7. The vehicles should be enabled with GPS tagging system by the agency.
8. In case of break down or reasons whatsoever the replacement of the vehicle of the same of the better model shall be provided by the owner of the vehicle/bidder.
9. In case of the vehicle do not report regularly, the authority will be liberty to reject the agreement and may engage vehicles from other sources.
10. The Vehicles shall report for duty for minimum of 25 days in a month.
11. In case of emergency the drivers will have to report for duty as per the requirement of hirer. No extra payment shall be demanded for this purpose.
12. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
13. The payment will be made to the bidder are subject to deduction of tax as per the Government Rule from time to time.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
15. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination.
16. If the bidder violates any of the terms and conditions of contract, Rourkela Municipal Corporation shall forfeit the entire amount of security deposit.
17. The EMD of successful bidder will be retained till the end of contract as security deposit. The EMD of the unsuccessful bidder will be returned without interest after finalization of the bid.
18. The bidder should submit the tender document in double cover (separate envelops for **Technical Bid and Financial bid**) with a main cover envelop super scribing "**Tender for Hiring of Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup/ or such reputed brand vehicles**".
19. The work order will be issued to L1 Bidder and the successful bidder must engage the vehicles within 10 days after signing of the contract agreement.

  
**Commissioner**  
**Rourkela Municipal Corporation**



**TENDER FORM FOR HIRING OF VEHICLE FOR OFFICE OF  
ROURKELA MUNICIPAL CORPORATION FOR  
PURNANJALI PROJECT**

(Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup or better  
model of vehicle sitting capacity not more than 5 including driver)

**(Technical Bid)**

1	Name of the Bidder.	
2	Address & Contract number Bidder	
3	Pan Number (attached photocopy)	
4	GST Registration Certificate (attached photocopy)	
<b>Vehicle Information (to be filled in 2 separate columns)</b>		
5	Type of Vehicle	
6	Make/ Model of the Vehicle	
7	Year of manufacture	
8	Registration No. (Copy of registration Certificate to be enclosed)	
9	Date of Registration of Vehicle	
12	Valid Insurance Certificate (Copy of Certificate to be enclosed)	
13	Proof of up to date Tax Payment. (Copy to be enclosed)	
14	Fitness Certificate of the vehicle. (Copy of Certificate to be enclosed)	
15	Valid Pollution Certificate. (Copy to be attached).	
16	Valid contract carriage Permit. (Copy to be enclosed)	
17	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	
18	Whether Term and Condition submitted signed by the bidder as agreed to abide by all terms and conditions of the Tender (Yes/No)	

**DECLARATION**

Certified that the information submitted above is true to the best of my knowledge and belief.

Place:

Date :

**(Full Signature and seal  
of the authorized  
Signature)**

(Annexure-III)

**TENDER FORM FOR HIRING OF VEHICLE FOR OFFICE OF  
ROURKELA MUNICIPAL CORPORATION**

(Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup or better  
model of vehicle sitting capacity not more than 5 including driver)

**(Financial Bid)**

**Monthly Charges:**

Sl. No	Name of the Item	No. of Unit Required	Monthly Unit Charges in INR Excluding of GST	Total Monthly Charges for 2 No. of Units in INR Excluding of GST	GST in %	Total Monthly Charges for 2 No. of Units in INR Including of GST
1	Monthly Hiring Charges of Mahindra Bolero Capmer Double Cab/ TATA Yodha Double Cab Pickup or better model of vehicle sitting capacity not more than 5 including driver including all as per Terms & Conditions of Tender	02				

**(The rate must be quoted both in figure & words)**

\*The charges shall be inclusive all other taxes/ duties.

**Fuel Consumption:**

Sl. No	Name of the Item	Per Litre Consumption in KM	Remark
1	Rate of Fuel Consumption/ Mileage per Litre		Diesel

Place:  
Date:

**(Full Signature and seal of the authorized signatory)**